

# MINUTES OF STOW CUM QUY PARISH COUNCIL

## MEETING NUMBER 19

Held at the Pavilion, Stow Cum Quy Recreational Ground, on Tuesday 18<sup>th</sup> June 2024.

**Present:** Sarah d'Ambrumenil, Jonathan Middleton, James Heckford, Matt Eaton, David Flynn, Mark Hughes.

**Members: 7 (1 vacancy) Quorum 3**

**Clerk:** Mrs S Chambers-Turner

**Members of the Public: 0**

**In attendance:** County Councillor Claire Daunton, District Councillor Graham Cone.

**Meeting opened at 7.30pm**

### **24.84 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

None.

### **24.85 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION**

None.

### **24.86 TO APPROVE MINUTES OF THE PREVIOUS MEETING**

It was agreed that due to the minutes of the meeting held on 21<sup>st</sup> May 2024 not being available that all minutes would be approved at the next meeting.

### **24.87 OPEN FORUM**

None.

### **24.88 COUNTY AND DISTRICT COUNCILLOR REPORTS**

County Councillor Daunton provided a report which was circulated prior to the meeting. In addition:

- Safety and improvements are being investigated for the crossing at Airport Way.
- Gully work has been carried out in the village.
- Greenways meetings have been delayed due to the General Election.

District Councillors Hofman & Williams provided a report which was circulated prior to the meeting, but was not in attendance.

District Councillor Cone provided a report which was circulated prior to the meeting and nothing further was added.

### **24.89 MATTERS ARISING, COUNCILLOR AND CLERKS REPORT**

- Correspondence had been received about hedging along Main Street.
- The Local Highways Improvement results have been delayed and are now not expected until September 2024.
- A request has been received from the cricket club to meet with the Parish Council on 29<sup>th</sup> June 2024.

- It was noted that the grass contractor had recently completed a cut of the verges and in areas it is very untidy. It was agreed that the Clerk would contact the contractors to discuss.
- The tap at the cemetery has required repair which has been undertaken.
- A meeting had taken place with the Flood Risk Officer and a local resident reference the flooding of the area new Island Bungalow. The officer was due to be meeting with Anglian Water immediately afterwards, the feedback will be given when available.
- The Bottisham Charities meeting requires a representative from the Parish Council. David and Mark are unable to attend the next meeting but are prepared to be the representatives on behalf of the Parish Council.

#### **24.90 FINANCE INCLUDING THE APPROVAL OF THE JUNE ACCOUNTS**

- It was proposed by Matt, seconded by Jonathan and resolved that the bank reconciliation for April and May be accepted.
- It was noted that the follow payments have been received:  
Burial Income: £100  
Donations Playground: £22000  
Allotment Income: £120
- **It was proposed by David, seconded by Jonathan and resolved that the June accounts be settled. Action: Clerk to set up the payments for authorisation.**

#### **24.91 CO-OPTION**

Co-option was deferred until the next meeting.

#### **24.92 PLANNING MATTERS**

**23/04464/CONDA**, Park Farm, Station Road. Submission of details required by condition 3 of listed building consent. For information only.

**24/00087/CONDB** The Wheatsheaf, Stow Road. Submission of details required by condition 3 of planning permission 24/0087/Ful. For information only.

#### **24.93 RECREATIONAL GROUND**

- It was reported that there have been many positive reviews of the new playground equipment. Many people are now coming to the recreational ground to use the equipment that would have normally gone elsewhere. The opening event was well attended and the Parish Council wishes to thank Ray for opening new equipment and James for doing the BBQ, but more importantly all those that have been involved with the undertaking of the project including the sponsors and those that have been working hard in the background.
- The Parish Council were informed by the Clerk that there are several areas of general day to day maintenance that is required to be undertaken that were previously undertaken by Ray. A list has been provided and requires drafting into a form of contract. **Action: Clerk to prepare first draft and circulate to all Councillors.** Contact also be made with Cambridge Domestic to discuss the extra jobs.
- It was also discussed that it would be beneficial for a regular inspection of the play area and the pavilion should be undertaken by the Council. A check list will be

drafted and circulated to the Council for approval. **Action:** *Clerk to prepare check list.*

- The area underneath the metal climbing frame, requires more bark. It was agreed that 2 tons of bark will be ordered and the groundsman asked to distribute.
- It has been noted that during the football events, many cars are using the Square rather than the parking facilities. It had been previously discussed about placing a sign for the recreational ground on the B1102. **Action:** Clerk to speak with football manager to discuss arrangements for placing a sign and encourage players to use the car park.

#### **24.94 CEMETERY**

- A complaint has been received by the Parish Council reference a recent burial. A meeting has taken place with the family and the documentation has been inspected. **It was proposed by James, seconded by Jonathan and resolved that arrangements will be made with the concerned relatives.**
- A full audit of the Cemetery and the burial information is to be undertaken to ensure update information is available. **Action:** *James and the Clerk to undertake the audit.*

#### **24.95 AGENDA FOR THE NEXT MEETING**

*Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.*

#### **24.96 DATE OF NEXT MEETING**

16<sup>th</sup> July 2024, 7.30pm at the Pavilion, Stow Cum Quy Recreational Ground – Full Parish Council.

**Meeting Closed at 9.52pm**