

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 16

Held at the Hut, Quy Village Hall on Tuesday 16th April 2024.

Present: Sarah d'Ambrumenil, Jonathan Middleton, David Flynn, Matt Eaton, Mark Hughes, James Heckford.

In Attendance: County Councillor Claire Daunton; District Councillor Williams, District Councillor Cone.

Members: 7 (1 Vacancy) Quorum 3

Clerk: Mrs S Chambers-Turner

Members of the Public: 0

Meeting opened at 7.30pm

24.58 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

None

24.59 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

24.60 APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Mark, seconded by Matt and resolved that the minutes of meeting 14 held on 19th March 2024 are approved and signed as a true record.

It was proposed by Matt, seconded by Jonathan and resolved that the minutes of meeting 15 held on 4th April 2024 are approved and signed as a true record.

24.61 OPEN FORUM FOR PUBLIC PARTICIPATION

None

24.62 COUNTY AND DISTRICT COUNCILLORS REPORTS

Councillors Cone, Hofman, Williams and Daunton provided a report to the Parish Council prior to the meeting, which is available for download from the website or upon request from the Clerk. In addition to these reports:

- The scheduled works for Station Road footpath by Park Farm has now been carried out and it is hoped that the Church Road footpath will be done shortly.
- It was discussed the state of Station Road and that it would eventually need a more significant repair, but It is not on the financial year 24-25. Gulleys are continually being filled with soil which causes issues to the drainage.
- David also raised concern over the amount of large vehicles that use Station Road, often at what is perceived to be an inappropriate speed for the area. Currently the beet lorries are starting at 5am, and cause disruption to local residents. It was considered that it would be appropriate to investigate this further at a future meeting.

- Councillor Daunton will forward information relating to the Parking Enforcement, which include information relating to the income generated and the new reporting email.
- Councillor Cone brought the Zero Carbon Grant funding to the Parish Councils attention.

24.63 MATTERS ARISING/COUNCILLORS AND CLERKS REPORTS (FOR INFORMATION ONLY)

- It was noted that Remi White had resigned since the last meeting and a notice of vacancy paperwork has been started. The Elections Office will inform the Clerk of the date at which the co-option process can start. The Parish Council wish to thank Remi for her contribution to the Parish Council for the last two years.
- Sarah reported that the works to the playground had started and were expected to be completed by the middle of next week.
- Correspondence has been received about the Zero Carbon Grant being offered by Cambridgeshire County Council. Clerk to circulate and put on next agenda.
- Notice has been given on one of the allotments, due to a Facebook post, several people have come forward to be put on the list.
- Matt has been asked by the Cemetery grass contractor to raise that the new rabbit proof fencing at the allotment is likely to hinder the cutting of the hedge due to the spacing. It has been noted that this could potentially affect the costs involved with cutting the hedge in the future.

24.64 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- It was proposed by Jonathan, seconded by Sarah and resolved that the bank reconciliation for March 2024 be approved.**
- Receipts
Bank Interest: £174.11
Cricket Fees: £490.00
- The Year End Accounts for 23-24 were presented to the Council. **It was proposed by Jonathan, seconded by Mark and resolved that the Year End Accounts should be signed by the Chairman and Clerk.**
- It was proposed by David, seconded by Matt and resolved that April Accounts be paid. Action: Sarah and Matt to authorise payments after submission by the Clerk.**

| | Payee | Item | Net | VAT | Total |
|--|-----------------------|-----------------------|---------|--------|--------------|
| Payments for Tonight's meeting: | | | | | |
| BACS | Mrs S Chambers-Turner | Clerks Salary April | | | Confidential |
| DD | HSA | Payroll March | £18.50 | £3.70 | £22.20 |
| BACS | Pest Control Services | Pest Control Pavilion | £60.00 | £0.00 | £60.00 |
| BACS | CAPALC | Affiliation Fee | £352.30 | £0.00 | £352.30 |
| BACS | Rialtas | Accounting Software | £192.00 | £38.40 | £230.40 |
| BACS | AEDonate | Defib Pads | £171.98 | £34.40 | £206.38 |
| DD | Eon | Electricity Pavilion | £57.05 | £2.85 | £59.90 |
| BACS | Village Hall | Room Hire | £12.50 | £0.00 | £12.50 |

24.65 PLANNING MATTERS

22/01036/HFUL 23 Herrings Close Stow Cum Quy Cambridgeshire CB25 9AA. Part two storey and part single storey rear extensions, new Velux windows and new canopy to the side elevation. The Parish Council in principle support the application, however raise concerns as with the increase to the demand on the Teversham sewers as with all applications.

24/01165/S73 Church View Newmarket Road Stow Cum Quy. S73 to remove conditions 14, 15, 16, 17, 18, 19 and 20 of planning permission 23/04006/FUL (Conversion of a disused outbuilding into a two bedroom bungalow (Re-submission of 23/00579/FUL). The Parish Council objects to the removal of the imposed conditions.

24.66 TREATMENT OF WASTE WATER

The Parish Council have obtained evidence that the Teversham sewers are struggling with capacity due data publicly available from the Environment Agency, which has seen an increase to spilt 33 times in 2023, 8 times in 2022, 3 times in 2021. Which saw the number of hours be 193.47 in 2023, 3 hours in 2022, and 8.25 hours in 2021 when the ditches in the surrounding area are receiving dirty water that has only had the sludge removed and not been treated. It was agreed that other parishes would also be affected by this and that this should be highlighted to raise awareness. It was considered that this was also a matter for planning to make aware of, as all permissions granted will have an impact on the facility. The Parish Council will be making the comment on all planning applications that are presented to them. Flooding (often foul water) effects many of the villages that use this facility including Stow cum Quy, Teversham and Little Wilbraham. It was discussed that it was the responsibility of planning to put pressure on Anglian Water to ensure that their facility is able to carry out its function. However, Anglian Water is duty bound to accept the waste water regardless of the capacity of the station. Therefore it was agreed that letters would be written to Anglian Water's Chief Executive Officer, Planning and the surrounding parishes to alert them to the potential problem with the continuing development in the area. **Action:** *Matt to draft a letter and circulate to all councillors.*

24.67 RECREATIONAL GROUND

- a. The current groundsman is having difficulties in committing to all the cuts necessary during the year. It was discussed that Mark would be happy to lend a hand when necessary to cover the times that are difficult. The cricket club have also agreed to lend a hand when other arrangements cannot be made. **Action:** Clerk to check with the insurers about others using the equipment.
- b. It was discussed about arrangements for the official opening of the playground equipment. It was agreed that an early evening event would be held on 17th May at 5pm, with a ribbon cutting at 5.30pm, with a game of rounders at 6pm. A free bbq will be provided by the Parish Council, with soft drinks being able to be purchased for a charge. **Action:** *Clerk to make the arrangements and forward to all councillors.*
- c. A deep clean of the pavilion has been carried out by a local company. It was discussed that in order to keep on top of the cleaning a monthly schedule would be required,

which possibly could change during the football season but would be assessed at the time.

- d. A meeting has taken place between the cricket club management and the clerk to discuss arrangements for the upcoming season. It was agreed that the Parish Council would be happy for the club to trim some of the low lying branches off the trees and the debris should be stored around the back of the pavilion. It was also agreed that the club could purchase a new dishwasher, providing that it was pat tested. It was also noted that some of the tables in the pavilion are dangerous and should be disposed of.

24.68 ANNUAL PARISH MEETING

The Annual Parish Meeting will be held on 21st May 2024 at the pavilion. This will be held in the absence of a full Parish Council meeting. An extra ordinary meeting will be held on 23rd April 2024 to delegate powers to the Clerk to carry out the functions of the Parish Council. A small Full Parish Council meeting will be held at 7.15 on 21st May 2024 to complete the functions of the Annual meeting of the Parish Council.

24.69 OAK TREE

Mark has planted the Oak Tree gifted from South Cambridgeshire District Council on the far end of the recreational ground, so that it will be clearly visible from the pavilion in years to come.

24.70 AGENDA FOR THE NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.

24.71 DATE OF NEXT MEETING

21st May 2024, 7.15pm at the Pavilion, Stow Cum Quy Recreational Ground – Full Parish Council.

21st May 2024, 7.15pm at the Pavilion, Stow Cum Quy Recreational Ground – Annual Parish Council Meeting.

Meeting Closed at 9.40pm