

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 14

Held at the Hut, Quy Village Hall on Tuesday 19th March 2024.

Present: Sarah d’Ambrumenil, Jonathan Middleton, David Flynn, Matt Eaton, Remi White, Mark Hughes.

In Attendance: County Councillor Claire Daunton; District Councillor Hofman, District Councillor Cone.

Members: 7 (1 Vacancy) Quorum 3

Clerk: Mrs S Chambers-Turner

Members of the Public: 0

Meeting opened at 7.30pm

24.39 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

James Heckford.

24.40 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

24.41 APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Sarah, seconded by Jonathan and resolved that the minutes of meeting 13 held on 20th February 2024 are approved and signed as a true record.

24.42 OPEN FORUM FOR PUBLIC PARTICIPATION

None

24.43 COUNTY AND DISTRICT COUNCILLORS REPORTS

Councillors Cone, Hofman, Williams and Daunton provided a report to the Parish Council prior to the meeting, which is available for download from the website or upon request from the Clerk. In addition to these reports:

- Councillor Daunton reported that the switch had gone again on the pump at Station Road which caused the build up on Station Road. County Officers are trying to arrange a meeting with Anglian Water to discuss issues relating to the infrastructure.
- Councillor Daunton formally gave their support to the Parish Councils LHI application to the 20mph scheme.
- Councillor Daunton attended a flood reliance day and has gather leaflets accordingly.

24.44 MATTERS ARISING/COUNCILLORS AND CLERKS REPORTS (FOR INFORMATION ONLY)

- a. The mole traps are currently with the Clerk and are awaiting collection by Matt and setting.
- b. A telephone call has been held with the playground contractor the start date for the works has been delayed until after 15th April. The Parish Council are seeking a suitable date for the official opening of the area and will invite all residents and sponsors to attend.

- c. The Parish Council explored the option of not participating in the County Council's weed spraying of the roads and paved surfaces. It was agreed that although the Parish Council do have concerns over the type of weed killer used, the alternative of handing weeding would not be appropriate. Therefore it was agreed that the Parish Council would look more closely over the coming year to see if there is any other alternatives.

24.45 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a. It was proposed by Remi, seconded by Jonathan and resolved that the bank reconciliation for February 2024 be approved.
- b. Receipts
None
- c. The Clerk raised that an Internal Auditor would need to be appointed and it was unclear whether the previous Auditor was still carrying out this function. If it is found that they are no longer auditing an alternative would need to be sourced.
- d. It was proposed by David, seconded by Matt and resolved that March Accounts be paid. Action: Sarah and Matt to authorise payments after submission by the Clerk.

Payments for Tonight's meeting:					
DD	HSA	Payroll February	£18.50	£3.70	£22.20
BACS	S Chambers-Turner	Clerks Salary March			Confidential
DD	Source for Business	Water Pavilion	£52.41	£0.00	£52.41
DD	Source for Business	Water Cemetery	£80.58		£80.58
BACS	Village Hall	Room Hire	£12.50	£0.00	£12.50
BACS	Woodside Products	Mole Traps	£25.81	£4.17	£29.98
BACS	Manutan	Waste Bin	£196.75	£39.35	£236.10
			£386.55	£47.22	£433.77

24.39 LOCAL HIGHWAYS IMPROVEMENT SCHEME 24/25 (LHI)

It was noted that the Clerk had submitted the Local Highways Improvement 20mph scheme on behalf of the Parish Council. The application is for a village wide reduction in speed limit to 20mph. It is expected that the outcome of the applications will be know in Autumn 2024.

24.40 PLANNING MATTERS

24/00805/FUL Land adjacent to 64 Station Road, Stow cum Quy. Erection of a single dwelling and associated infrastructure and works. The Parish Council support this application. **Action:** *Clerk to record response to planning.*

23/01287/FUL Quy Mill Hotel, Church Road, Stow cum Quy. Extension and alteration to hotel to provide additional bedrooms and associated facilities including extension to restaurant and spa and gym, demolition of outbuildings, single storey extensions on northern elevation of main building, creation of opening on southern elevation of Quy Mill building and removal of internal walls and fabric to enable alterations and enhancements to Quy Mill and Mill House together with associated car parking provision landscaping and associated infrastructure. The Parish Council have been given the opportunity to speak with the Architects of the planning application which will be held in early April. An extension will be sought from planning and an extra ordinary meeting scheduled after discussions with the Architects. **Action:** *Clerk to seek the extension, schedule meeting with the Architects and the extra ordinary meeting to formalise the Parish Council's response.*

24.41 RECREATIONAL GROUND

- a. A request has previously been approved for a memorial bench for Graham Norden. The family have requested that the Parish Council purchase and install the bench and invoice them accordingly. **Action:** *Clerk to arrange the purchase of the bench and find a contractor to install or to ask the Groundsman if this was something that could be done.*
- b. It was noted that a pest control had to be called to the Pavilion as there is evidence of mice. Mr Daniels attended and has baited the area and will be returning shortly to check on the bait stations.
- c. The Clerk has met with a cleaning company to arrange a deep clean of the pavilion ahead of the cricket season and is seeking quotations for maintenance cleans every month.
- d. The Clerk has met with the Cherries Cricket Club to discuss the up coming season. It was a productive meeting which has resulted in the club being very willing to assist the Parish Council with the maintenance of both the building and the recreational ground.
- e. It was noted that there is a possibility that a second football team would be using the ground for the next season. More details will be made available closer to the start of the season.
- f. The offices at Quy Court have kindly donated the defibrillator to the Parish Council. Responsibility for its maintenance and inspections will now become the responsibility of the Clerk. It was proposed by Matt, seconded by Jonathan that new pads will be bought for the defibrillator as the current ones are due to expire in May 2024.

24.42 20MPH LOCAL HIGHWAYS IMPROVEMENT

Discussed under section 24.46

24.43 OAK TREE

It was agreed that the new oak tree should be planted on the recreational ground and be dedicated to the Kings Coronation. **Action:** *Mark to plant the tree in the location selected.*

24.44 AGENDA FOR THE NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.

24.45 DATE OF NEXT MEETING

16TH April 2024, 7.30pm at the Pavilion, Stow Cum Quy Recreational Ground – Full Parish Council.

Meeting Closed at 9.30pm